

**Job Title:** Youth Volunteer Coordinator  
**Duration:** April - September - Seasonal, Full-Time  
**Compensation:** \$19.25/hr  
**Applications will be considered on a rolling basis**



**KENAI  
WATERSHED  
FORUM**



### **Organization and Program Description:**

The Kenai Watershed Forum is an environmental non-profit located in Soldotna, Alaska whose mission is “Working together for healthy watersheds on the Kenai Peninsula”. With six permanent employees, KWF utilizes a non-adversarial approach, focusing on solutions through high quality research, education, and restoration programs to meet the evolving needs of the region. Stream Watch, one of KWF’s longest running programs, is a national award-winning volunteer program that promotes river stewardship on the Kenai Peninsula. Jr. Stream Watch focuses on engaging middle and high school students to encourage stewardship of our waterways and provide experiences in natural resource related fields. The Youth Volunteer Coordinator will facilitate events and opportunities based on participants’ interests that create life-long, knowledgeable habitat stewards.

### **Essential Job Functions:**

- Primary: Facilitate Junior Stream Watch Program
  - Supervise youth ages 13-18 during Jr. Stream Watch volunteer site visits and stewardship events. These visits include surveys, data collection, trash cleanup, invasive species monitoring, outreach, and site maintenance.
  - Work with state and federal partners to identify program needs, and promote program development.
  - Maintain records of volunteer activities, liability waivers, and Stream Watch database.
- Secondary: Assist with Stream Watch duties
  - Maintain Stream Watch equipment and supply inventory. Inform coordinators on necessary purchases.
  - Draft Stream Watch newsletter articles, Facebook posts, and other social media releases.
  - Support facilitation of volunteer training and end of season appreciation events.
- Other duties as assigned
  - Contribute to other KWF programs as needed, including Invasive Species, Water Quality, and Education.
  - Aid in the planning and implementation of community outreach events.

### **Qualifications:**

- Bachelor's degree, or pursuing a degree in the following fields: environmental science, environmental education, education, or natural resources management; or 1-3 years experience in a related field.
- Willingness and flexibility to work weekends and evenings.
- Excellent oral and written communication.
- Strong interpersonal skills.
- Must possess a valid driver's license.
- Comfort working outside in bear country in varied weather and terrain.
- Compliance with Kenai Watershed Forum and partner policies/procedures.
- Ability to work outdoors, walk 2+ miles, bending, digging, working with tools, and lift up to 50 lbs.

### **Preferred Qualifications:**

- Enthusiasm for and belief in the Stream Watch mission and the mission of KWF.
- Experience working with community groups and volunteers.
- Experience working with youth in indoor and outdoor settings.

**To apply, send resume, cover letter, and three references to Christopher Haberbush at [christopher@kenaiwatershed.org](mailto:christopher@kenaiwatershed.org) and cc Trenten Dodson at [executivedirector@kenaiwatershed.org](mailto:executivedirector@kenaiwatershed.org)**