

Job Title: Stream Watch Technician
Organization: Kenai Watershed Forum
Location: Soldotna, Alaska
Compensation: Dependent on experience
Duration: Full-time seasonal position, April-October
Deadline to apply: March 4th at 8 a.m. AKST



Organization and Program Description:

The Kenai Watershed forum is an environmental non-profit located in Soldotna Alaska whose mission is “Working together for healthy watersheds on the Kenai Peninsula”. With seven permanent employees, KWF utilizes a non-adversarial approach, focusing on solutions through high quality research, education, and restoration programs to meet the evolving needs of the region. Stream Watch, one of the KWF’s longest running programs, is a national award-winning volunteer program that promotes river stewardship on the Kenai Peninsula. Stream Watch volunteers come from all walks of life to make a positive impact on our local water resources. These volunteers monitor popular fishing sites, install and maintain riparian plant protective fencing, remove riverside litter, remove fish passage barriers, complete erosion control projects and provide riverside educational messages on fishing regulations and cold-water fish habitat protection to create life-long, knowledgeable habitat stewards. For more information, visit www.kenaiwatershed.org or find us on Facebook.

Position Description:

This technician position will assist the Kenai Watershed Forum’s Stream Watch coordinator by spearheading volunteer-driven river restoration and education efforts in the Southern Kenai Peninsula. The person hired into this position will be working directly with government agencies, interns, and Stream Watch volunteers to conduct peer-to-peer education, hands-on-river protection projects, and community outreach events.

Essential Job Functions:

- Program Management (20%)
 - Maintain and expand the volunteer driven program, working under the management of the KWF Stream Watch Program Coordinator
 - Develop the annual operations plan in conjunction with the Stream Watch steering committee.
 - Develop and maintain partnerships to promote the volunteer program and integrate the program into other educational and outreach efforts.
 - Work with program partners to identify program needs, and promote program development.
- Volunteer, Intern, Data and Equipment Management (60%)
 - Provide a safe work environment for interns and volunteers and ensure safety protocols are adhered to.
 - Work directly with volunteers, interns, and the general public at designated Stream Watch sites, outreach events, and stewardship days. Tasks include recruiting new volunteers, organizing and leading volunteer trainings and special restoration and education events, developing a volunteer recognition program, and reviewing volunteer data.
 - Maintain accurate records of volunteer activities, liability waivers and maintain Stream Watch database.
 - Maintain Stream Watch equipment and supply inventory

- Work with other Coordinators to order all necessary equipment and supplies.
- Reporting & Communications (20%)
 - Communicate regularly with volunteers, coordinators, and supervisors.
 - Report program and grant progress to Kenai Watershed Forum Staff
 - Report site and program metrics to program coordinator at weekly meetings
 - Attend appropriate Stream Watch meetings including the pre-and post-season meeting and at least 4 Thursday interagency meetings each year.
 - Make presentations to groups promoting the Stream Watch program.
 - Write Stream Watch newsletter articles, Facebook posts and other social media releases; and update the Stream Watch website.
 - Take photos and organize them for use by Stream Watch and Kenai Watershed Forum staff in promotional materials.

Qualifications

- Minimum Qualifications
 - 1-3 years of experience in the following or closely related fields: communications, volunteer management, community outreach, marketing, environmental interpretation, environmental science, marine biology, or fisheries
 - Excellent professional communication and interpersonal skills
 - Excellent organizational and team coordination abilities
 - Have a valid driver's license, clean driving record, and ability to drive multiple hours for work
 - Comfort working outside in bear country for multiple hours in varied weather and terrain
 - Willingness and flexibility to work weekends and evenings
 - Compliance with Kenai Watershed Forum, program and partner policies and procedures
 - Ability to work outdoors and walk 2+ miles and have the physical skills to perform restoration activities involving lifting (50lbs), bending, digging, working with tools, etc.
- The ideal candidate will have the following qualifications:
 - Experience and knowledge of Kenai Peninsula Fisheries
 - Proven ability to develop and organize multifaceted programs
 - Able to be organized and to work independently and as a team
 - Prior grant writing experience or transferable skills
 - Enthusiasm for and belief in the Stream Watch mission and the mission of Kenai Watershed Forum
 - Experience working with community groups and volunteers
 - Skilled in teaching in both indoor and outdoor settings
 - Successful at soliciting financial and in-kind support
 - Able to present ideas effectively both in written and oral forms
 - Strong interpersonal skills in a team setting and on an individual basis
 - Experience with Microsoft Word, PowerPoint, Excel and WordPress

To apply, email resume, cover letter, and three references, to alice@kenaiwatershed.org by 8 a.m. AKST, March 4th 2019.